

Rajiv Gandhi University of Health Sciences, Karnataka

VI Semester Bachelors in Hospital Administration Degree Examination - 23-May-2025

Time: Three Hours

Max. Marks: 80 Marks

HOSPITAL ADMINISTRATION MATERIAL PLANNING AND MANAGEMENT - (RS)

Q.P. CODE: 3249

Your answers should be specific to the questions asked
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two)

2 x 10 = 20 Marks

1. What is stores documentation and explain the documents used for stores recording.
2. What is contract administration? Plan contract administration for dietary services for a 500-bed multi speciality hospital.
3. Define purchasing. Explain the principles and factors of material purchasing.

SHORT ESSAYS (Answer any Eight)

8 x 5 = 40 Marks

4. What is the role and responsibilities of purchase officer?
5. Write a note on imports of equipment and medicines for hospitals.
6. Relevance of material management to hospital.
7. Explain the concept of letter of credit.
8. Explain briefly purchasing procedure.
9. Write a note on sale and goods act.
10. Stock verification.
11. Management needs in blood bank.
12. Write about Total Quality Management.
13. Explain the essential conditions of a valid contract.

SHORT ANSWERS (Answer any ten)

10 x 2 = 20 Marks

14. What is lead time?
15. Relevance of material management to hospital.
16. Define procurement.
17. What is material planning?
18. What is quality assurance in equipment maintenance?
19. What is buffer stock?
20. What is purchase cycle?
21. Discuss inventory control techniques.
22. What is Economic order quantity?
23. List out the advantages of codification of stock.
24. Write the principles of storage.
25. What is the importance of drug control act?
