

**RajivGandhiUniversity of Health Sciences, Karnataka**  
**I Semester Bachelors in Hospital Administration Degree Examination - 20-Nov-2024**

**Time: Three Hours**

**Max. Marks: 80 Marks**

**PRINCIPLES OF MANAGEMENT (RS)**

**Q.P. CODE: 3229**

Your answers should be specific to the questions asked  
Draw neat, labeled diagrams wherever necessary

**LONG ESSAYS (Answer any Two)**

**2 x 10 = 20 Marks**

1. Explain briefly Fayol's 14 principles of management
2. What is training? Explain briefly training methods. Why training is important in a hospital?
3. What are the steps involved in recruitment process? Explain briefly sources of recruitment

**SHORT ESSAYS (Answer any Eight)**

**8 x 5 = 40 Marks**

4. Enumerate process of controlling. Discuss why it is important?
5. Discuss the nature, importance and objective of planning in an organization
6. Explain the bases of departmentalization
7. Explain different methods of performance appraisal
8. Explain different levels of communication and barriers affecting communication
9. Write a note on social responsibility of management
10. Management as a science or an art. Elaborate the statement
11. Explain decision making process
12. Differentiate between centralization and decentralization
13. Explain the steps involved in selection process

**SHORT ANSWERS (Answer any ten)**

**10 x 2 = 20 Marks**

14. Mention the basic principles of F.W. Taylor
15. What do you mean by contingency approach?
16. Types of plans
17. Line and staff relationships
18. Importance of staffing
19. What is Human Resource Audit?
20. Leadership styles
21. Communication process
22. Components of attitudes
23. Differentiate between administration and management
24. Importance of training in the organization
25. What is directing?

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