## Rajiv Gandhi University of Health Sciences, Karnataka

IV Semester Bachelors in Hospital Administration Degree Examination - 22-Nov-2023

Time: Three Hours Max. Marks: 80 Marks

# HOSPITAL ADMINISTRATION HOSPITAL OPERATIONS MANAGEMENT – II NON CLINICAL SERVICES - (RS) O.P. CODE: 3241

Your answers should be specific to the questions asked Draw neat, labeled diagrams wherever necessary

#### **LONG ESSAYS (Answer any Two)**

 $2 \times 10 = 20 \text{ Marks}$ 

- 1. Describe the various support services in a hospital services. Briefly explain any two services
- 2. Explain the location, layout, staffing, importance, areas, types and functions of laboratory
- 3. Explain the policies and procedures followed in blood bank and licenses required for establishing blood bank

#### SHORT ESSAYS (Answer any Eight)

 $8 \times 5 = 40 \text{ Marks}$ 

- 4. Functions of HR department
- 5. Principles of organizing non clinical services
- 6. HVAC system
- 7. Problem oriented medical record
- 8. Nursing audit
- 9. Types of maintenance
- 10. Layout of dietary services
- 11. Planning of laundry department
- 12. Explain different modules of HIS
- 13. Explain marketing and public relations unit

### **SHORT ANSWERS (Answer any ten)**

 $10 \times 2 = 20 \text{ Marks}$ 

- 14. List different types of staff giving care to patients in the hospital
- 15 5S technique
- 16. Functions of housekeeping services in a hospital
- 17. Promotional tools in public relations
- 18. Hospital formulary
- 19. Code blue procedure
- 20. Phlebotomy
- 21. Pilferage and theft
- 22. Equipment in ambulance
- 23. Define CSSD
- 24. Plot area ratio
- 25. Define calibration

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