Rajiv Gandhi University of Health Sciences, Karnataka I Semester Bachelors in Hospital Administration Degree Examination - 12-Dec-

Time: Three Hours

Max. Marks: 80 Marks

PRINCIPLES OF MANAGEMENT (RS) Q.P. CODE: 3229

Your answers should be specific to the questions asked Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two)

 $2 \times 10 = 20 \text{ Marks}$

- What is organizing? Explain briefly bases of departmentalization 2.
- Define controlling. Enumerate steps in controlling. Discuss why it is important? 3.
- Explain briefly channels of communication. Discuss the barriers of communication

SHORT ESSAYS (Answer any Eight)

 $8 \times 5 = 40 \text{ Marks}$

- Explain briefly scientific management and human relation approach
- Explain briefly types of plans 5.
- Explain decision making process in detail 6.
- Write a note on delegation of authority 7.
- Explain the methods of training 8.
- Explain the steps involved in recruitment process
- Explain the different methods of controlling 10.
- 11. Explain the importance and techniques of co-ordination
- Explain the process of manpower planning 12.
- Fayol' 14 principles 13.

SHORT ANSWERS (Answer any ten)

 $10 \times 2 = 20 \text{ Marks}$

What is system approach? 14

(15) Functions of management

16 Importance of planning in hospital

- Formal and informal groups 17.
- 18. What is MBO?
- What is performance appraisal? 19.
- 20. What is social responsibility?
- 21. What is grapevine?
- Functional areas of management 22.
- 23. Communication process
- 24. Different type of planning
- What is managerial grid? 25.