

Rajiv Gandhi University of Health Sciences, Karnataka

**III Semester Bachelors in Hospital Administration Degree Examination - 29-
May-2026**

Time: Three Hours

Max. Marks: 80

HOSPITAL MEDICAL RECORD MANAGEMENT - (RS)

Q.P. CODE: 3239

Your answers should be specific to the questions asked
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two)

2 x 10 = 20 Marks

1. What is International classification of disease? Explain its roles and significance
2. What is Medical forms? List the different types forms and reports maintained in the hospital
3. Explain the advantages of designing registers and different types of medical registers

SHORT ESSAYS (Answer any Eight)

8 x 5 = 40 Marks

4. Write note on medical audit
5. Explain the basis for classification of records
6. Importance of medical records for doctors and patients
7. Explain the importance of filling or records
8. Nursing audit
9. Registers maintained in intensive care unit
10. Which are the records maintained in investigation and diagnostic department?
11. Write a note on storage and retrieval of medical records
12. Which are the various methods of filling system?
13. What are the functions of medical records?

SHORT ANSWERS (Answer any ten)

10 x 2 = 20 Marks

14. Average length of stay
15. Informed consent
16. What is indexing?
17. Statutory registers
18. Hospital records in emergency department
19. What is coding?
20. Discharge summary
21. Electronic Health Record
22. Bed occupancy rate
23. Explicit consent
24. Retention period of old x-rays relevant to outpatient
25. Hospital statistics
