

Rajiv Gandhi University of Health Sciences, Karnataka

III Semester Bachelors in Hospital Administration Degree Examination - 17-Nov-2025

**Time: Three Hours
Marks**

Max. Marks: 80

HOSPITAL MEDICAL RECORD MANAGEMENT - (RS) Q.P. CODE: 3239

Your answers should be specific to the questions asked
Draw neat, labeled diagrams wherever necessary

LONG ESSAYS (Answer any Two)

2 x 10 = 20 Marks

1. What is record keeping? Discuss the role and responsibilities of a hospital administrative officer in implementing EMR system
2. What are hospital statistics? Write a long note on various hospital statistics
3. What do you mean by hospital records? Explain the types of hospital records with functions

SHORT ESSAYS (Answer any Eight)

8 x 5 = 40 Marks

4. What is medical register? Explain types of medical registers
5. Discuss the list of registers to be maintained in accident and emergency department
6. What is coding? Enumerate the history and versions of ICD
7. What is filling? Explain about process of filling
8. Describe the types of indexing and indexing process
9. Explain about the importance of coding
10. Discuss the purpose and advantages of nursing audit
11. Enumerate the objectives and challenges in medical audit
12. Describe in detail how medical records help for patient and doctor
13. Discuss the advantages of pharmacy audit

SHORT ANSWERS (Answer any ten)

10 x 2 = 20 Marks

14. Destruction registers
15. Referral form
16. Quality indicators in paediatric department
17. What is ICD-11
18. Physician order
19. What is day-care?
20. Purpose of DRG
21. What is problem oriented medical record?
22. Bed turnover rate
23. Enlist any 6 common problems faced with medical registers
24. What is data privacy?
25. What is electronic medical record?
